



SE Staff Academic Activity Planner (2017-18) Term-II

Sr. No.	Tentative Date	Year	Activity Planned
1.	18/12/17	SE	Term Commencement; Student Registration
2.	01/01/18	SE	Internal Defaulter List (Mentors should immediately message or call parents)
3.	01/01/18-04/01/18	SE	1 st Mentor- Mentees Interaction
4.	02/01/18-06/01/18	SE	1 st Peer Feedback Schedule
5.	09/01/18	SE	1 st Peer Feedback Remedial Action (if applicable)
6.	15/01/18	SE	1 st Students Feedback
7.	15/01/18 - 19/01/18	SE	1 st MCQ Test on Unit I & II (25 marks) - 1 hour
8.	15/01/18 - 18/01/18	SE	2 nd Mentor- Mentees Interaction
9.	15/01/18	SE	1 st Defaulter List Display
10.	16/01/18	SE	Class Committee Meeting
11.	22/01/18	SE	Display of Result of Test 1
12.	16/01/18 - 20/01/18	SE	Letters to be sent to Parents (includes UT-1 Result + Theory Att)
13.	22/01/18 - 27/01/18	SE	Remedial classes after 1st Test (Mandatory for Interns)
14.	01/02/18 - 03/02/18	SE	3 rd Mentor- Mentees Interaction
15.	03/02/18	SE	Parents Meet
16.	05/02/18 - 09/02/18	SE	Online Phase – I University Exam
17.	15/02/18	SE	2 nd Defaulter List Display
18.	16/02/18	SE	Class Committee Meeting
19.	14/02/18 - 17/02/18	SE	4 th Mentor- Mentees Interaction
20.	26/02/18 - 02/03/18	SE	2 nd MCQ Test on Unit III & IV (25 marks) - 1 hour
21.	26/02/18 - 02/03/18	SE	5 th Mentor- Mentees Interaction
22.	03/03/18	SE	Display of Result of Test 2
23.	05/03/17 - 10/03/18		Online Phase – II University Exam
24.	15/03/18	SE	3 rd Defaulter List Display
25.	16/03/18	SE	Class Committee Meeting
26.	27/03/18 - 31/03/18	SE	3 rd Test (subjective) on Units V & VI (25 marks) -1 hour
27.	30/03/18	SE	Mock Practical/Oral Schedule Display
28.	05/04/18	SE	Display of Result of Test 3
29.	04/04/18	SE	Final Defaulter List Display
30.	02/04/18 – 04/04/18	SE	Remedial classes after 3 rd Test
31.	02/04/18 – 04/04/18	SE	Mock Practical/Oral
32.	02/04/18 – 04/04/18	SE	6 th Mentor- Mentees Interaction
33.	26/03/18-29/03/18	SE	End of semester teaching and curriculum evaluation (ESTCE)
34.	26/03/18-29/03/18	SE	Course Exit Survey
35.	09/04/18 - 23/04/18	SE	University Practical / Oral Exam
36.	02/05/18 - 29/05/18	SE	University Theory Exam

Assessment of Write-ups should be regularly done after 1 week of performance of the practical

Remedial action for defaulters should be given immediately after the list is displayed for the respective subjects

Discussion of GFMs with HOD should be done after every defaulter list

*** The above schedule may change subject to SPPU (In-Sem/Online/PR/OR) Time Table

Academic Coordinator
Mrs. A. P. More & Mr. R. Sahu



HOD
Mrs. R. S. Kamathe



TE & BE Staff Academic Activity Planner (2017-18) Term-II

Sr. No.	Tentative Date	Year	Activity Planned
1.	18/12/17	TE & BE	Term Commencement; Student Registration
2.	01/01/18	TE & BE	Internal Defaulter List (Mentors should immediately message or call parents)
3.	01/01/18-04/01/18	TE & BE	1 st Mentor- Mentees Interaction
4.	02/01/17-06/01/17	TE & BE	1 st Peer Feedback Schedule
5.	09/01/18	TE & BE	1 st Peer Feedback Remedial Action (if applicable)
6.	08/01/18-12/01/18	TE & BE	1 st Test (subjective) on Unit I (10 marks) – 1/2 hour
7.	15/01/18	TE & BE	1 st Students Feedback
8.	15/01/18 - 18/01/18	TE & BE	2 nd Mentor- Mentees Interaction
9.	15/01/18	TE & BE	1 st Defaulter List Display
10.	16/01/18	TE & BE	Class Committee Meeting
11.	18/01/18	TE & BE	Display of Result of Test 1
12.	16/01/18 - 20/01/18	TE & BE	Letters to be sent to Parents (includes UT-1 Result + Theory Att)
13.	18/01/18 - 24/01/18	TE & BE	Remedial classes after 1 st Test (Mandatory for Interns)
14.	01/02/18 - 03/02/18	TE & BE	3 rd Mentor- Mentees Interaction
15.	03/02/18	TE & BE	Parents Meet
16.	15/02/18	TE & BE	2 nd Defaulter List Display
17.	16/02/18	TE & BE	Class Committee Meeting
18.	14/02/18 - 17/02/18	TE & BE	4 th Mentor- Mentees Interaction
19.	17/02/18	TE & BE	TE & BE Project Exhibition and Competition respectively
20.	20/02/18 - 24/02/18	TE & BE	2 nd Test (subjective) on Unit II & III (20 marks) – 1hour
21.	27/02/18	TE & BE	Display of Result of Test 2
22.	27/02/18 - 03/03/18	TE & BE	Remedial classes after 2 nd Test
23.	26/02/18 - 02/03/18	TE & BE	5 th Mentor- Mentees Interaction
24.	06/03/18 - 10/03/18	TE & BE	In Sem University Exam
25.	15/03/18	TE & BE	3 rd Defaulter List Display
26.	16/03/18	TE & BE	Class Committee Meeting
27.	27/03/18 - 31/03/18	TE & BE	3 rd Test (subjective) on Units IV, V & VI (30 marks) -2 hours
28.	30/03/18	TE & BE	Mock Practical/Oral Schedule Display
29.	05/04/18	TE & BE	Display of Result of Test 3
30.	04/04/18	TE & BE	Final Defaulter List Display
31.	02/04/18 - 04/04/18	TE & BE	Remedial classes after 3 rd Test
32.	02/04/18 - 04/04/18	TE & BE	Mock Practical/Oral
33.	02/04/18 - 04/04/18	TE & BE	6 th Mentor- Mentees Interaction
34.	26/03/18-29/03/18	TE & BE	End of semester teaching and curriculum evaluation (ESTCE)
35.	26/03/18-29/03/18	TE & BE	Course Exit Survey
36.	26/03/18-29/03/18	BE	Program Exit Survey Alumni Information Alumni Feedback
37.	09/04/18 - 23/04/18	TE & BE	University Practical / Oral Exam
38.	02/05/18 - 29/05/18	TE & BE	University Theory Exam

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